

NOTICE FOR STUDENTS WITH DISABILITIES

Any student with a physical condition, chronic disease, or learning disability, such as Attention Deficit Disorder (ADD or ADHD), Dyslexia, etc., needs to inform the Office of Student Services. This should be done prior to the beginning of the academic year. Documentation is required in order to properly make reasonable accommodations. DCAD requires documentation conducted by a licensed educational psychologist. The evaluation should consist of:

- Clinical Interviews
- TOMAL – 2 (Test of Memory and Learning)
- TOVA (Test of Variables of Attention)
- WAIS-IV (Wechsler Adult Intelligence Scale – 4th Edition)
- WJ III ACH (Woodcock-Johnson III Test of Achievement)

Prior IEP's (Individual Educational Plans) are not accepted as documentation to be granted reasonable accommodations. For the evaluation to be valid, it must have been completed in the past three years. Evaluations expire three years from the date on which they are completed.

Documentation should be mailed to:

Office of Student Services
Delaware College of Art and Design
600 N. Market Street
Wilmington, DE 19801

A conference will be held at the start of the academic year between the student and the Dean of the College, the Area Coordinator for Academic Studies, and the Director of Student Services to determine what reasonable, if any, accommodations will be beneficial to the student. It is important to note that the College deals directly with the student in all conferences so that the student assumes responsibility for his or her educational needs.

This process is confidential and meant to ensure that all students can freely and actively participate in all facets of college life. Students with appropriately document disabilities who have made specific accommodation requests to which they deem to have received an insufficient response can appeal through the Student Grievance Process as outlined in the Student Handbook.

Questions should be forwarded to Marcus Freeman at mfreeman@dcad.edu