

## 2016-2017 V1 Standard Verification Worksheet

Your FAFSA was selected for review in a process called verification. In this process we compare and confirm the information you and/or your parent(s) provided on the FAFSA to ensure its accuracy. We cannot continue processing your financial aid until all requested documentation has been received.

### A. Dependent Student's Information

Last Name: «Last name» First Name: «First name» M.I. «MIDDLE INIT»

Last 4 Digits of SS#: XXX-XX- Email/Phone: «Email address1»/«float in 01 PHONEP»

### B. Dependent Student's Family Information

List the people in your parent's household, please include:

- Yourself and your parent(s) (including step-parent) even if you don't live with your parent(s).
- Your parent(s) other children, if your parent(s) will provide more than half of their support from July 1, 2016, through June 30, 2017.
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more half of their support through June 30, 2016.

Full Name	Age	Relationship	College	Enrolled at least half time?
<i>Example: Missy Jones</i>	<i>20</i>	<i>sister</i>	<i>DCAD</i>	<i>Yes</i>
«First_Name» «Last_Name»		Self	DCAD	

If additional space is needed, please attach a separate sheet.

### C. Did you, your parent(s) or anyone in your parent(s) household receive any SNAP benefits (Food Stamps) during 2014 or 2015 calendar years? Yes\* (Complete the chart below) No

Name of Recipient	Attach SNAP Award Letter

### D. Did you or your parents pay child support in 2015? Yes\* (Complete the chart below) No

Name of Person who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Total Amount of Child Support Paid in
<i>EXAMPLE: Marty Jones</i>	<i>Chris Smith</i>	<i>Terry Jones</i>	<i>\$5,000.00</i>

If you need more space, attach a separate page that includes the student's name and Social Security Number at the top

You and parent(s) are required to verify all income received in 2015. The best way to verify income is by using the IRS Data Retrieval Tool (DRT) available on the FAFSA.

If you are not eligible to use the DRT, you may obtain an **IRS tax Return Transcript**

**A copy of your Federal 1040 Tax Return is not acceptable documentation to complete the verification process.**

**E. Student Tax and Income Information** *(check one)*

I have attached a **2015 federal tax return transcript**.

I used the Data Retrieval Tool on the FAFSA.

I will not file and am not required to file a 2015 Federal Tax Return. Complete the following:

**Non tax filers- complete the tables below:** *Must provide 2015 W-2s if issued for earned income*

Employers/Source of Income	Amount in 2015

**F. Parent’s Tax Forms and Income Information** *(check one)*

I have attached a 2015 federal tax return transcript.

I used the Data Retrieval Tool on the FAFSA.

I will not file and am not required to file a 2015 Federal Tax Return. Complete the following:

**Non tax filers- complete the tables below:** *Must provide 2015 W-2s if issued for earned income*

Employers/Source of Income	Amount in 2015

**G. Other Untaxed Income**

Complete this section if you or your parents had untaxed income in 2015. If any Item does not apply enter “N/A” where a response is requested or enter “0” if an amount is requested.

Name of Person with Untaxed Income	Type of Untaxed Income Received	Student Amount	Parent Amount
	Untaxed Portions of IRA Distributions		
	IRA Deductions and Payments		
	Untaxed Portions of Pensions		
	Tax Exempt Interest Income		
	Education Credits		

**H. Certifications and Signatures**

By my signature, I certify that the information reported is complete and correct. I understand that by purposely giving false or misleading information, I may be fined, sentenced to jail or both. If it appears the information is inaccurate, the Financial Aid Office may ask me for a statement of the benefits received. **\*Typed signatures will not be accepted.**

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s Signature

\_\_\_\_\_  
Date