

Attention: You have been selected for Verification for the V-1 Group

2015-16 Customized Verification Worksheet V-1

Please Print Clearly. Complete and return by: **within 10 days from the date of this notice.**

The law states that before awarding Federal Student Aid, we must confirm the information you and your parents (If Dependent-See Appendix 1) or spouse (If Independent-See Appendix 1) reported on your FAFSA according to federally selected Tracking Groups. **Please complete Sections A, B, C and Section V-1 of this Worksheet.** To verify that you provided correct information, we will compare your FAFSA with the information on this worksheet and with any other required documents specified in Section V-1. If there are differences, we will need to correct your FAFSA for those items, which may change your Expected Family Contribution (EFC) # generated from your FAFSA. . **You and at least one parent (if you are a dependent* student)-See Appendix 2, must complete and sign this worksheet, attach any required Section V-1 documents, and submit the form and other required documents to DCAD Financial Aid Office.** FAO may ask for additional information. If you have questions about verification, contact FAO, as soon as possible, at 302-622-8867, ext. 105 or 122, so that your financial aid will not be delayed.

Section A. Student Information

First Name	Last Name	Dependency Status: (See Appendix 1 & 2)	Date: ____/____/____ MO DAY YR
Mailing Address	City State Zip	Student's Date of Birth ____/____/____ MO DAY YR	SS# XXX-XX-_____ (Last 4 Digits Only)
Home Phone	Cell Phone	Email	

Section B. Student's Family Household Members Information

List ALL members of your household at this time. May include other individuals such as parents, siblings, etc., if they receive at least ½ of their support from applicant or applicant's parents. Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2015, and June 30, 2016. If more space is needed, attach a separate page.

Family Member Full Name	Relationship	Age	If household member will be enrolled at least ½ time at a college, Print Yes and list college(s)
<i>Ex. Jane Art</i>	<i>Sister</i>	<i>20</i>	<i>Yes-Painter College</i>
	<i>Self</i>		<i>Yes-Delaware College of Art and Design</i>

**Section C. 2015-16 Verification Worksheet
Certifications & Signatures**

Warning - Purposely giving false or misleading information on this Verification Worksheet is a Federal Offense for which you may be fined, sentenced to jail, or both.

Each person signing this Verification Worksheet certifies that all information reported on this form is complete and correct.

Note: If Dependent*, Student and one Parent must sign and date below.

If Independent**, Student must sign and date this Verification Worksheet.

Student's Signature

Date

Parent's Signature (if Student is Dependent)

Date

Please return your completed and signed 2015-16 Verification Worksheet and required documents as specified in your Verification Section Group V-1: via Fax: 302-792-7101 or via Email: financialaid@dcad.edu

Or Mail to:

ATTN: DCAD Financial Aid Office

Delaware College of Art and Design, 600 N. Market Street, Wilmington, DE 19801

Thank You!

<p>Section V-1 Group</p> <p>Standard Verification Group</p> <p><i>Don't forget to complete Section A, B & C of this Verification Worksheet</i></p>	<p>Column 2</p> <p>FAFSA Information to be verified</p> <p>Note: You do not need to write anything in the boxes below; just provide required Documents noted in column 3. Follow instructions in column 4.</p>	<p>Column 3</p> <p>Documents you must provide with this Verification Worksheet</p> <p>You need to provide only one tax document: A, B, or C. for each section below:</p> <p>Check A, B, or C as specified below.</p>	<p>Column 4</p> <p>Document Instructions</p>
<p>Tax Filer – Student</p> <p>Circle 2014 IRS Tax Form Filed: 1040 1040EZ 1040A</p>	<p><u>V-1.a:</u> Adjusted Gross Income (AGI)</p>	<p>A. () Yes, I used or will select IRS 2014 Tax Data Retrieval Option on my FAFSA Note: you may have selected this option when you initially filed your FAFSA.</p> <p>B. () Yes, I will order my 2014 IRS Tax Transcript and submit to you with my Verification Worksheet.</p> <p>C. () I am not required to file federal taxes-I will enclose Form V-1.k-Mark NA if no income earned in 2014.</p>	<p>A. You may select IRS Data Retrieval Option for student and parents at www.fafsa.ed.gov</p> <p>Or</p> <p>B. You may order your 2014 Tax Transcript(s) at www.irs.gov</p> <p>See Appendix 2 Instructions.</p> <p>Or</p> <p>C. Attach Form V-1.k-Non tax Filer Statement</p>
<p>Tax Filer(s) - Parents</p> <p>Circle 2014 IRS Tax Form Filed: 1040 1040EZ 1040A</p>	<p><u>V-1.b:</u> U.S. Tax Paid</p>	<p>A. () Yes, I used or will select IRS 2014 Tax Data Retrieval Option on my child's FAFSA Note: you may have selected this option when you initially filed your FAFSA.</p> <p>B. () Yes, I will order my 2014</p>	<p>A. You may select IRS Data Retrieval Option for student and parents at www.fafsa.ed.gov</p> <p>Or</p> <p>B. You may order your 2014</p>

		<p>IRS Tax Transcript and submit to you with my Verification Worksheet.</p> <p>C. () I am not required to file federal taxes-I will enclose Form V-1.k-Mark NA if no income earned in 2014.</p>	<p>Tax Transcript(s) at <u>www.irs.gov</u></p> <p>See Appendix 2 Instructions.</p> <p>Or</p> <p>C. Attach Form V-1.k-Non tax Filer Statement</p>
<p>Tax Filer(s) - Spouse (If filed Separate from Student) Circle 2014 IRS Tax Form Filed: 1040 1040EZ 1040A</p>	<p><u>V-1.c:</u> Untaxed Portions of IRA Distributions</p>	<p>A. () Yes, I used or will select IRS 2014 Tax Data Retrieval Option on my spouse’s FAFSA Note: you may have selected this option when you initially filed your FAFSA.</p> <p>B. () Yes, I will order my 2014 IRS Tax Transcript and submit to you with my Verification Worksheet.</p> <p>C. () I am not required to file federal taxes-I will enclose Form V-1.k-Mark NA if no income earned in 2014.</p>	<p>A. You may select IRS Data Retrieval Option for student and parents at: <u>www.fafsa.ed.gov</u></p> <p>Or</p> <p>B. You may order your 2014 Tax Transcript(s) at <u>www.irs.gov</u></p> <p>See Appendix 2 Instructions.</p> <p>Or</p> <p>C. Attach Form V-1.k-Non tax Filer Statement</p>
	<u>V-1.d:</u> IRA Deductions and Payments		
	<u>V-1.e:</u> Untaxed Portions of Pensions		
	<u>V-1.f:</u> IRA Deductions and Payments		
	<u>V-1.g:</u> Tax Exempt Interest Income		
	<u>V-1.h:</u> Education Credits		

Check and submit all applicable documents in sections D through H Below:

	<p>V-1.i: Supplemental Nutrition Assistance (SNAP-Food Stamps) in 2014 and/or 2015.</p>	<p>D. V1.i: Letter from Official Agency that issues SNAP (ex. copy SNAP Award letter or copy of 2015-16 SNAP Card.</p>	<p>D. (<input type="checkbox"/>) I (we) have Attached copy of SNAP letter or card(s). E. (<input type="checkbox"/>) I (we) do not get SNAP Assistance</p>
	<p>V-1.j: Child Support Paid by student (or spouse), student’s parent, or both. (If reported on 2015-16 FAFSA)</p>	<p>E. Attach Signed Child Support Payer Statement (Form V.1.j)</p>	<p>F. (<input type="checkbox"/>) I (we) have attached Form V.1.j-Child Support Payer Statement (s) G. (<input type="checkbox"/>) No child support payers in our household</p>
<p>Non Tax filers: Student and/or Parent(s) when not required to file 2014 Federal Income Taxes (If Dependent) or Student and/or Spouse when not required to file 2014 Federal income taxes (If independent)</p>	<p>V-1.K: Income earned from Work</p>	<p>F. V-1.K: Signed Federal Income Tax Non-Filing Statement - Form V1.k and Copy of W-2s from each source of 2013 Employment</p>	<p>H. (<input type="checkbox"/>) I (we) have attached non tax filer Statement(s) and W-2s from each source of employment.</p>

Verification –Child Support Payer’s Statement Form V-1.j

Child Support Payer: _____ SS# XXX-XX-_____

First Name Last Name Last 4 Digits

Home Phone () _____ - _____ Cell () _____ - _____ Email: _____ @ _____

I listed child support paid on the 2014-15 Free Application for Federal Student Aid (FAFSA) because I paid child support in 2014, as follows:

Paid 2014 Child Support to	Paid 2014 Child Support For List child or children below:	Amount paid each month in 2014 for each child as follows:

I confirm that I paid the child support listed above in 2013.

_____ / ____ / _____
Child Support Payer’s Signature **Date**

DCAD Verification – Non-Tax Filer’s Statement - Form V-1.k

Note: Each Non Tax filer should complete separate form for non-taxable income earned in 2014.

Non Tax Filer: _____ Check One: () Student () Parent __SS#_XXX-XX-_____
First Name Last Name Last 4 digits

Home Phone () _____ - _____ Cell () _____ - _____ Email: _____ @ _____

I certify that I have not filed and I am not required to file a 2014 Federal income Tax Return. My sources of non-taxable income are as follows:

Source(s) of Non Taxable 2014 income (i.e. Employer, etc.)	Amount of 2014 Income from each Source of Work	I am attaching a copy of my W-2, 1099, and other Forms received for each source of 2014 employment	I am unable to provide a copy of my 2014 W-2 I am attaching another document to verify this income.	Reason my 2014 W-2 Form is not available
	\$ _____ Mo # Months _____			
	\$ _____ Mo # Months _____			
	\$ _____ Mo # Months _____			

I certify that my non-taxable income information reported above is correct.

_____/_____/_____
Non Tax Filer’s Signature **Date**

Appendix 1

Definitions: Dependency Status

Dependent Student: A student younger than 24 years of age; unmarried; no children; not a ward of the court; not homeless; or not a veteran; dependent on support from parent(s) or guardian.

Independent Student: Student who meets any one of the criteria as defined birth federal government for independent status: older than 24 years of age; veteran; has legal dependents; married; court ordered ward of court; or documented homeless.

Appendix 2

IRS Tax Return Transcript Procedures

The student is unable or chooses not to use the IRS Data Retrieval in *FAFSA on the Web*, and instead will provide the school a **2014 IRS Tax Return Transcript(s)**.

Get a record of your past tax returns, also referred to as transcripts. IRS transcripts are often used to validate income and tax filing status for mortgage applications, student and small business loan applications, and during tax preparation.

You can download and print your transcript immediately, or request the transcript be mailed to your address on record.

Get Transcript ONLINE



- View and print your transcript immediately.
- Choose among [Tax Return](#), [Tax Account](#), [Record of Account](#), or [Wage and Income](#) transcripts or a [Verification of No filing Letter](#).
- Need help? [More information about Get Transcript Online](#).

Get Transcript by MAIL



- Transcripts arrive in 5 to 10 calendar days.
- Choose from either a [Tax Return](#) or [Tax Account](#).
- Transcript by Mail is available [en Español](#).